

	Meeting Minutes	Template Identifier	240-54076329	Rev	8
		Effective Date	September 2022		
		Next review date	September 2025		
		Peaking Generation			

Meeting Name: Compulsory Tender Clarification/Site Meeting : E1250GXPOU: ACCESS ROADS MAINTENANCE AT PALMIET PUMPED STORAGE SCHEME			
Date:	Time:	Venue:	Meeting No.: 1
20 May 2025	10H00	Palmiet Pumped Storage Scheme & MS Teams	01/2025

Item	Subject & salient points	Presented
1.	Welcome and Introduction / Conflict of Interest	<p>Kim Hughes welcome all participants both from Eskom and suppliers in attendance. All participants introduced themselves.</p> <p>Attendance register was also taken, and all suppliers and Eskom employees had to sign the register.</p> <p>Meeting was recorded and there was no objection from the participants in terms of recording meeting for minute taking purposes. A copy of the recording is available upon request.</p>
2.	APOLOGIES	Abraar Dusty
3.	DECLARATION OF INTEREST	All participants declared that no conflict of interest to declare. Those that attended online also confirmed no conflict of interest.
4.	MEETING GROUND RULES & OBJECTIVES	
5.	Agenda	The agenda was adopted.

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Item	Subject & salient points	Presented
	<ul style="list-style-type: none">1. Welcome and Introduction / Conflict of Interest2. Apologies3. Declaration of Interest4. Safety Message / Induction5. Commercial Requirements6. CIDB Requirements7. E-Tendering Presentation8. Tender Returnables9. NEC & Works Information, Scope of Works10. Technical Evaluation Criteria / Functional Requirements11. Contractual RequirementsSafety, Quality, SDL&I, Financial Due Diligence12. Submitting a Responsive Tender	
6.	Declaration of interest	No conflict of interest was noted by all attendees before the start of the.
	Heading for agenda item	

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7.	Safety Message / Induction	Sipho Tibane conducted the safety evacuation procedure with all attendees and explained the protocols for evacuation and mustering in case of an Emergency.
8.	Commercial Requirements	Kim Hughes explained the commercial requirements as per the tender and as per the presentation document.
9.	CIDB Requirements	CIDB requirements were also discussed and confirmed as to be 5CE/SB or higher and rules as per CIDB requirements apply. All information is detailed in the Invitation to Tender.
10.	E-Tendering Presentation	Kim Hughes presented the new E-Tendering solution and took all attendees through the process of registering on Eskom's E-Tender Portal. It was also explained that further instruction to Eskom's Tendering portal registration and submission of a tender is included with the invitation to tender package and videos can also be viewed again in case further guidance is required.
11.	Tender Returnables	Kim Hughes shared with all attendees regarding the tender returnables required at tender closing and at respective dates as specified in the invitation to tender i.e., prior to contract award, at tender closing (disqualifiable) and (non-disqualifiable).
12.	NEC & Works Information, Scope of Works	Kim Hughes, Herbie Fielies, Busisiwe Tantata and Alkino Van Wyk shared information of the NEC structure and works information, confirming that the ECSC3 is the applicable contract for this scope.


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		A detailed discussion took place regarding the BOQ and pricing data. A few questions came up during this part of the discussion. The team are in the process of consolidating the questions and preparing a response to Tenderers who attended the clarification meeting. This will be emailed to all suppliers and published on the platform the tender was advertised.
13.	Technical Evaluation Criteria / Functional Requirements	Herbie Fielies and Kim Hughes shared the technical evaluation criteria to all attendees. There were questions on this topic and the Eskom team is in the process of consolidating feedback to questions as noted above.
14.	Contractual Requirements SHEQ, SDL&I, Financial Due Diligence	<p>Kim Hughes share information pertaining to contractual requirements to all in attendance. All Safety, Quality, SDL&I requirements issued with the invitation was explained as stated in the presentation. Thokozile Kolweni from Quality also gave concurrence and support.</p> <p>Discussion on Environmental requirements all took place, the Environmental Representative - Hilton Westman supported this discussion. Furthermore, answers on this topic will also be included in the tender question and answer feedback currently being reviewed by the Eskom Team.</p>
15.	General	Tenderers asked for a copy of the attendance register and presentation. Presentation and register. The register and presentation is attached with these minutes.
16.	Outstanding Matters	Tender Question and Answers to be issued to tenders.

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Signed as a correct record:



 Chairman

2025/05/26

 Date

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